

**NORTH RED DEER RIVER WATER SERVICES COMMISSION**  
**REGULAR MEETING MINUTES**  
**December 11, 2017**

**In Attendance:** Chair Ken Wigmore, Lacombe County Councillor  
Mayor Grant Creasey, City of Lacombe  
Mayor Rick Bonnett, Town of Ponoka  
Mayor Richard Poole, Town of Blackfalds  
Justin de Bresser, NRDRWSC Administrator  
Jennifer Peterson, Administrator Assistant

**Others Present:** Albert Frootman, CAO, Town of Ponoka  
Michael Minchin, Manager of Corporate Services, Lacombe County  
Myron Thompson, CAO, Town of Blackfalds  
Preston Weran, Director of Infrastructure, Town of Blackfalds  
Chris Huston, Utilities Manager, City of Lacombe  
Jordan Thompson, Acting Operation & Planning Director, City of Lacombe

**Regrets:** Councillor Mark Matejka, Ponoka County

**1. Call to Order:**

*Chair Wigmore called the meeting to order at 9:03 am.*

**2. Adoption of the Agenda:**

*MOVED by Mayor Bonnett that the agenda for November 6, 2017, be adopted as presented.*

CARRIED

**3. Adoption of the Minutes:**

*MOVED by Mayor Creasey that the minutes for November 6, 2017, be adopted as presented.*

CARRIED

**4. Presentation**

**5. Reports**

Operations Report

Mr. Huston discussed the recent operation activities.

In summary:

- The Alberta One-Call locate requests are on par with last year.
- Continuing to work with various contractors that are working in the vicinity of the waterline and or crossing the line.
- The sump pump at the 39 Avenue was not working and has been replaced.
- Will be meeting with the City of Red Deer and Stantec at the Red Deer plant to discuss the implementation strategy identified in the SCADA assessment. Stantec to have final report completed by December 15, 2017.

### Administrator Report

Mr. de Bresser presented the Administrator's report.

In summary:

- Administration is in receipt of the letter from Red Deer regarding the 2018 water rates. The 2018 water rate is a 6.5% increase instead of the 5% that was initial anticipated.
- The 5-year projection will be updated to reflect the increased 2018 water rates from the City of Red Deer.
- Administration has met with the City of Red Deer regarding the sale of a portion of the waterline; it was decided to defer all discussion until January 2018.

Concerns regarding the 2018 water rates increase of 6.5% instead of the anticipated 5% from the City of Red Deer were discussed. Red Deer had indicated earlier in a report that they had capital projects planned for 2019 – 2020 but since could have moved them to 2018. Concerns were also expressed regarding the commission receiving the rate from Red Deer after the required date of November 1<sup>st</sup> as per the Water Supply Agreement.

Mr. Minchin explained that the rates are based on the American Water Works Association standards and the same system is used by Atco and Fortis. As well, advised the Commission that it is their right to ask for the calculations.

*MOVED by Mayor Bonnett that the Board directs Administration to request from Red Deer the price modeling including all details of the rate calculation. This information is to be presented to the board for review at the next meeting. Once reviewed the board will determine the next steps on proceeding with the 5-year rate projections for the Commission.*

CARRIED

*MOVED by Mayor Creasey to accept reports as information.*

CARRIED

Chairperson's Report

Nothing to report at this time.

**6. Correspondence/Information**

The letter from the City of Red Deer regarding the 2018 water supply rate was shared with the board.

*MOVED by Councillor Matejka to accept reports as information.*

CARRIED

**7. Old Business:**

2018 Operating Budget Update

Mr. de Bresser presented the updated 2018 Operating Budget. He advised the board that the budget was updated to reflect the 2018 water supply rate from Red Deer. The only change will be to the surplus; it will decrease from \$117,213 to \$69,404. The commission's rate will remain at \$2.07 per cubic metre.

*MOVED by Mayor Poole to adopt the 2018 Operating Budget as presented.*

CARRIED

**8. New Business:**

Nothing to report at this time.

**9. IN Camera**

Nothing to report at this time.

**10. Next Meeting:**

Monday, April 9, 2018 at 9:00 am, City of Lacombe Council Chambers.

**11. Adjournment:**

*MOVED by Mayor Bonnett to adjourn this Meeting at 10:07 am.*

CARRIED

\_\_\_\_ Original Signed \_\_\_\_\_  
Chairperson

\_\_\_\_ Original Signed \_\_\_\_\_  
Administrator