

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
September 17, 2018

In Attendance: Chair Ken Wigmore, Lacombe County Councillor
Mayor Grant Creasey, City of Lacombe
Councillor Ted Dillon, Town of Ponoka
Councillor Mark Matejka, Ponoka County
Mayor Richard Poole, Town of Blackfalds
Justin de Bresser, NRDRWSC Administrator
Jennifer Peterson, Administrative Assistant

Others Present: Albert Frootman, CAO, Town of Ponoka
Matthew Goudy, CAO, City of Lacombe
Keith Boras, Environmental & Protective Services, Lacombe County
Preston Weran, Director of Infrastructure, Town of Blackfalds
Jordan Thompson, Acting Operation & Planning Director, City of Lacombe

Guest: Darlene Bouvier, Director, Urban and Special Projects

1. Call to Order:

Vice Chair Creasey called the meeting to order at 2:10 pm.

2. Adoption of the Agenda:

MOVED by Mayor Poole that the agenda for September 17, 2018, be adopted as presented.

CARRIED

3. Adoption of the Minutes:

MOVED by Councillor Matejka that the minutes for June 25, 2018, be adopted as presented.

CARRIED

4. Reports

Operations Report

Mr. Thompson discussed the recent operation activities.

In summary:

- Operations has begun replacing the old fibre insulation with new rigid form instillation.
- The Operator received repair call outs that were able to be addressed in the field.

SCADA Upgrades

Mr. Thompson advised the commission that Operations has confirmed with Eramosa that their pricing included the web base platform. The final cost submitted by them is indeed the confirmed amount of \$131,212. The contract was awarded to Eramosa and they have begun the process of upgrading the SCADA system.

MOVED by Mayor Poole to accept the Operation's report as information.

CARRIED

Administrator Report

Mr. de Bresser presented the Administrator's report.

In summary:

- Sale of the water line is moving forward. The Commission has received approval from Alberta Transportation to proceed. Administration is waiting for the City of Red Deer to provide a purchase/sale agreement. Once all the information has been collected, administration will present to the commission.
- Currently working on the 2019 budget which will be presented to commission at the November meeting.
- Will be attending the annual meeting with the City of Red Deer on October 4th.

Mr. de Bresser presented the financial report.

In summary:

- Water sales for June and July were above the historical average.
- The expenses remain in line with expectation of an unexpected expense to the maintenance of the current SCADA.
- The projected surplus for the end of the year is currently at \$45,441.

MOVED by Councillor Matejka to accept the Financial Report as information.

CARRIED

Chair Wigmore arrived at the meeting at 2:18 pm and took the Chair seat.

Chairperson's Report

Chair Wigmore thanked the commission for accommodate the change in the meeting time to allow for the presentation.

5. Presentation

Chair Wigmore introduced Darlene Bouvier, Director, Urban and Special Projects Province of Alberta.

Ms. Bouvier from the province's Indigenous Relations branch, described a provincial funding program to assist Alberta First Nations with connecting to a water supplies. The program is being administered by Alberta Transportation with \$100 million in funds that can be accessed. Her role is to help facilitate discussions with the First Nations and Regional Water Commissions. The First Nations bands that are interested in these discussions with the commission are Ermineskin Cree, Louis Bull Cree and Samson Cree. The commission will be asked to supply water to the boundary line and then the Federal Government will be asked to continue the build with the First Nations boundaries. Each band is asking for equal representation on the commission.

The application process:

- Meet with each First Nations band individually to assess their request and needs
- Submit an application. All applications to Alberta Transportation need to be made by the commission
- Complete a feasibility study – include all costs related

Concerns were expressed regarding the cost sharing as the current Water for Life model is a 90/10 split and when the commission constructed the line it was much larger split. Ms. Bouvier will follow up with Alberta Transportation on this concern and see what they have in place to address this. Mr. de Bresser will confirm the exact amount on what each municipality paid at the time of construction.

MOVED by Mayor Poole to accept the letter as information.

CARRIED

6. Correspondence/Information

The letter from the City of Red Deer regarding the 2018 Water Rate Model and Projection Rate was provided to the Board as information.

MOVED by Councillor Matejka to accept the letter as information.

CARRIED

7. Old Business:

No old business to bring forward at this time

8. New Business:

No new business to bring forward at this time

9. IN Camera

MOVED by Mayor Creasey to go IN CAMERA at 2:40 pm

CARRIED

MOVED BY Mayor Poole to return to Open Meeting at 2:50 PM.

CARRIED

MOVED by Mayor Poole to direct Administration to work with the Province of Alberta on completing a feasibility study of a water line extension to the First Nation's boundary.

CARRIED

10. Next Meeting:

Monday, November 5 at 9:00 am, City of Lacombe Council Chambers.
Monday, December 10 at 9:00 am, City of Lacombe Council Chambers.

11. Adjournment:

MOVED by Councillor Matejka to adjourn this Meeting at 2:52 pm.

CARRIED

Chairperson

Administrator