



NORTH RED DEER RIVER WATER SERVICES COMMISSION

NOTICE OF MEETING
REGULAR MEETING
November 6, 2013
9:00 AM

LACOMBE CITY HALL

AGENDA

1. Call to Order
2. Orientation
3. Governance
 - a. Election of Chairman
 - b. Election of Vice Chairman
 - c. Appointment of Auditor
4. Adoption of Agenda
5. Adoption of Minutes (*attached*)
 - a. August 26, 2013 Regular Meeting
6. Reports (*attached*)
 - a. Chairman
 - b. Operations
 - c. Administrator
 - d. Financial
 - i) Financial Statements as of October 2013
7. New Business
 - a. Signing Officers Signing Authority
 - b. 2014 Budget
 - i) 2014 Water Rate Forecast
 - ii) 2014 Provisional Draft Budget Summary
 - c. City of Red Deer 2014 Water Supply Rates (attached letter)
 - d. Servus Credit Union Invitation to Member Appreciation Event November 14th
8. Next Meeting Date
 - a. To be decided
9. Adjournment

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
August 26, 2013

In Attendance: Mayor Steve Christie, Chairperson, City of Lacombe
Mayor Larry Henkelman, Vice Chairperson, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Cliff Soper, Lacombe County
Michael Minchin, Corporate Services Director, Lacombe, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant, Lacombe

Others Present: Norma MacQuarrie, CAO, City of Lacombe
Jordan Thompson, Engineer Manager, Lacombe, NRDRWSC Engineering
Terry Hager, County Commissioner, Lacombe County
Corinne Newman, CAO, Town of Blackfalds

Regrets: Reeve Gord Svenningsen, Ponoka County

Call to Order:

Chairperson Christie called the meeting to order at 9:04 am.

1. Adoption of the Agenda:

MOVED by Mayor Stol that the agenda for August 26, 2013 be adopted as presented.

CARRIED

2. Adoption of the Minutes:

MOVED by Councillor Soper that the minutes for May 27, 2013 be adopted as presented.

CARRIED

3. Reports

Operator's Report

Mr. Thompson discussed the recent activities.

In summary:

- Responded to 667 Alberta One Call Locate requests; 268 – May; 165 -June; 160 –July; 74 – August 1 – 14.
- Operations responded to a leaking actuator valve in Blackfalds, and an underperforming actuator valve at Lucas.
- Water samples were conducted and the results came back fine.
- Replacement of the actuator valves will cost around \$7,600 each. The cost for replacement to be considered at budget time. Will be replacing the valve at Lucas this year and the others will be done next year.

Financial Report

Mr. Minchin presented a financial report.

In summary:

- July water consumption is on budget.
- Started preplanning for value replacement.
- Have not started line marking, there is money in the budget for this project

MOVED by Mayor Stol to accept the reports as information.

CARRIED

4. Old Business:

EVRAZ – request for water service

- Mr. Minchin advised the Commission that he has followed up with both the City of Red Deer and Evraz regarding the water request. There are some discrepancies between the two parties. A letter will be sent to Evraz advising them that once an agreement has been reached with the City of Red Deer to contact the Commission to proceed.

5. New Business:

Operation and Administration Contract

Mr. Minchin presented a letter from Lacombe County advising the Commission that they are in the process of installing utility services to an area west of the Town of Blackfalds as per their Joint Economic Area Agreement and are seeking confirmation that water delivered to the industrial is taken from the County's allocation. Mr. Minchin added that currently the County is not being supplied water by the Commission.

The Town of Blackfalds is requesting the Commission to approve under clause 3(iii) the resell of water outside of its boundaries.

MOVED by Councillor Stol to accept the request from Blackfalds to resell water outside its boundaries to Lacombe County subject to the following conditions:

- 1. The County, the Town of Blackfalds, and the Commission to enter into a memorandum of understanding.*
- 2. The Town will be responsible to the Commission for the purchase and payment of all water used.*
- 3. Should the area be annexed by the Town, the water will then come from the Town allocation.*
- 4. This reallocation is not to be considered the County's connection to the regional line and the County will be required to maintain its annual administration and debt servicing cost funding to the Commission.*
- 5. The Commission will provide no funding towards the construction of these services as there is no direct connection to the regional line.*

CARRIED

6. Next Meeting:

Wednesday, November 6, 2013 at 9 am, City of Lacombe Council Chambers.

7. Adjournment:

MOVED by Councillor Soper to adjourn this Meeting at 9:25 am.

CARRIED

Chairperson

Administrator

M E M O R A N D U M



**North Red Deer
Regional Water
Services Commission**

5432 56th Avenue
Lacombe, Alberta T4L 1E9

Phone: (403) 782-6666
Direct Line: (403) 782-1268
Fax: (403) 782-5655

jthompson@lacombe.ca

October 31, 2013

Attn: NRDRWSC Commission

Re: Operational Report since August 26th to Current

Since the last update provided to members of the Commission (August 26th), the City of Lacombe has dealt with the following issues:

GENERAL ISSUES

- Responded to 742 Alberta One-Call Locate Requests:
 - August = 184
 - September = 212
 - October 1st to 30th = 346

Call-out charges

- Sept. 21st, Ryan Morden was called by the Red Deer Treatment Plant (9:37am) – Pumphouse “C” (Lacombe) no communication, reset modem, Red Deer is now communicating.
- Sept. 22nd, Ryan Morden was called by the Red Deer Treatment Plant (6:30pm) – Broadway (Ponoka) no communication, reset modem, Red Deer is now communicating.

Repair response charges:

- August 26th, Brian and Summit valve visit Lucas to install new parts for the Bray Electric actuator. Valve is operational again. This valve is the first one to be replaced in 2014 with the new Retork actuator valve.
- Sept. 12th, Chris Huston and Keri Anderson reset modems at Lucas and Riverside (Ponoka) due to Red deer having no communication with the sites. After resetting communication was not restored, each site is running on local. Put a call into Mobile Data Solutions to see if the recent Roger’s cell phone outage is affecting our system. Received a call back on Sunday, Sept. 15th, that the recent outage was not the reason for our issues.
- Oct. 15th, Call from Steve (Ponoka) Lucas has a gate valve spraying water through a pin hole on the regional line.
- Oct. 16th, Brian, Ryan and Keri pulled valve at Lucas, took to Lacombe welding for repair, installed valve at Lucas. Called Emdo to order a new valve for Lucas

General Information:

- Oct. 24th, Brian met Harry (Summit Valve) they went to all 9 sites to take measurements and pictures of the Bray actuator valves so Summit could get the Commission quotes for replacing the Bray actuators with Retork actuators.
- Alberta One Call locate requests have been quite heavy due to Telus installing fiber optic lines in Blackfalds.
- Administration has engaged Stantec to develop an "on-the-shelf" drawing and specification package to correct the orientation of the mainline isolation valves. The mainline gate valves are installed sideways allowing, over time, deposits to build up in the grooved channel of the gate mechanism. These deposits do not allow an operator to close the valve effectively, if at all. Should the valve need to

be closed for any reason and its operation is found to be restricted, a qualified contractor will be engaged to either reorient or replace the valve depending on Stantec's recommendation. The drawing and specification package is scheduled to be submitted to engineering services for review by November 15.

If you have any questions or comments regarding the operations described above please don't hesitate to call or email me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jordan Thompson', with a stylized flourish at the end.

Jordan Thompson, CET, PMP
Engineering Services Manager



Year : 2013
 Period : 9

Budget : FINAL BUDGET

Account No.	Description	Current	Year To Date	Budget	Variance	% Used
REGIONAL WATER REPORTING						
6 REGIONAL WATER COMMISSION						
1 REVENUES						
47 Regional Water Revenues						
06-1-47-35110	Water Sales - City of Lacombe	-233,511	-1,892,473	-2,423,743	-531,270	78
06-1-47-35120	Water Sales - Town of Ponoka	-123,716	-1,074,430	-1,519,131	-444,701	71
06-1-47-35130	Water Sales - Town of Blackfalds	-112,945	-913,791	-1,164,466	-250,675	78
06-1-47-35140	Water Sales - Ponoka County	-1,324	-8,699	-13,365	-4,666	65
06-1-47-42200	Line Crossing Fee	0	-500	0	500	
06-1-47-55100	Interest Revenue	-2,685	-24,011	-14,910	9,101	161
06-1-47-55500	Rebates & Dividends	0	0	-50	-50	
06-1-47-85140	Lacombe County Contribution	0	0	-67,000	-67,000	
06-1-47-85150	Ponoka County Contribution	0	0	-67,000	-67,000	
47 Regional Water Revenues		-474,181	-3,913,904	-5,269,665	-1,355,761	74
1 REVENUES		-474,181	-3,913,904	-5,269,665	-1,355,761	74
2 EXPENSES						
47 Regional Water Operating Expenditures						
06-2-47-11110	Board Wages-City of Lacombe	0	1,050	1,750	700	60
06-2-47-11120	Board Wages-Town of Ponoka	0	450	750	300	60
06-2-47-11130	Board Wages-Town of Blackfalds	0	450	750	300	60
06-2-47-11140	Board Wages-Lacombe County	0	0	750	750	
06-2-47-11150	Board Wages-Ponoka County	0	0	750	750	
06-2-47-21110	Board Travel-City of Lacombe	0	0	500	500	
06-2-47-21120	Board Travel -Town of Ponoka	0	97	500	403	19
06-2-47-21130	Board Travel-Town of Blackfalds	0	45	500	455	9
06-2-47-21140	Board Travel-Lacombe County	0	0	500	500	
06-2-47-21150	Board Travel-Ponoka County	0	0	500	500	
06-2-47-21400	Membership Fees	0	195	200	5	98
06-2-47-21500	Postage & Freight	0	0	350	350	
06-2-47-21700	Telephone - Office	50	226	305	79	74
06-2-47-21701	Telephone - Operations	1,338	6,268	9,240	2,972	68
06-2-47-23000	Management Fees	4,100	35,140	48,825	13,685	72
06-2-47-23100	Accounting and Auditor Fees	0	1,786	8,875	7,089	20
06-2-47-23200	Legal Fees	0	0	1,000	1,000	
06-2-47-23900	Other Professional Services	1,089	5,651	44,100	38,449	13
06-2-47-25300	Equipment Repair & Maintenance	719	3,276	15,000	11,724	22
06-2-47-25301	SCADA Maintenance	897	7,176	11,500	4,324	62
06-2-47-27400	Insurance & Bond Premiums	0	3,782	5,500	1,718	69
06-2-47-34200	Administration	765	5,708	6,782	1,074	84
06-2-47-35100	Purchase of Water	578,285	2,383,173	3,164,828	781,655	75
06-2-47-35200	Operations	18,291	69,456	100,000	30,544	69
06-2-47-51000	Miscellaneous Expenses	0	0	500	500	
06-2-47-51100	Meeting Supplies	0	0	250	250	
06-2-47-51400	Office Supplies	0	0	250	250	
06-2-47-52400	General Materials & Supplies	0	186	500	314	37
06-2-47-54400	Utilities-Electricity	278	2,872	5,000	2,128	57
06-2-47-56400	Valves	0	0	5,000	5,000	
06-2-47-83100	Debenture Interest	37,241	395,966	711,164	315,198	56
06-2-47-83200	Debenture Principal	29,521	308,247	563,737	255,490	55
06-2-47-99000	Amortization	0	0	465,610	465,610	
47 Regional Water Operating Ex		672,574	3,231,200	5,175,766	1,944,567	62

CITY OF LACOMBE
GL Department Report



GL5330 **Page :** 2
Date : Oct 30, 2013 **Time :** 1:25 pm
Budget : FINAL BUDGET

Year : 2013
Period : 9

Account No.	Description	Current	Year To Date	Budget	Variance	% Used
REGIONAL WATER REPORTING						
	2 EXPENSES	672,574	3,231,200	5,175,766	1,944,567	62
	Surplus/(Deficit)	198,393	-682,705	-93,899	588,806	727
	6 REGIONAL WATER COMMISSION	198,393	-682,705	-93,899	588,806	727
	REGIONAL WATER REPORTING Total	198,393	-682,705	-93,899	588,806	727



**North Red Deer
Regional Water
Services
Commission**

5432 56th Avenue
Lacombe, Alberta T4L 1E9

Memorandum

TO: Commission Board Members

FROM: Michael Minchin, Administrator

DATE: October 30 , 2013

RE: 2014 Operational Budget

REF: 47/934/2014

Administration has prepared a working budget for 2014 for the Commission's review.

The initial 2014 draft operating is based on a 0.8% decrease in water rates from the City of Red Deer based on its most recent correspondence. The decrease is the result of a major rate review for all of its customers. As part of this review, Red Deer has revised down its forecast for water sales from the Commission. The Commission has incorporated the rate change into the budget. Because of these major changes, the City has indicated that the true up will be used should there be major variances (above 10%).

The Commission has lowered its estimate for water sales from 2.57 to 2.55 million cubic meters in response to the lower estimate by the City of Red Deer.

In addition to water purchases and sales volume estimates adjustments; Administration has also reviewed all expenses for the Commission and made a number of adjustments. The following a summary of those adjustments (See the 2014 Operating Budget – Summary report):

1. Increase of \$18,000 in interest revenue to reflect growing cash balances.
2. Minor reduction in telephone costs to reflect projected 2013 actual.
3. Increase of Management Fees based on a June 1st increase. \$1,377 increase.
4. Increase in audit fees of \$25
5. Decrease in legal expense - \$500
6. Decrease of \$7,000 for other professional services for the following:
 - a. Defer \$37,000 for line marking
 - b. Add \$30,000 for actuator valve replacement program. 4 of 8 in 2014.
7. Increase Administration (accounting services) based on a June 1st increase. \$2,584 increase
8. Amortization remains unchanged. As this is a non-cash expense, the reserve policy will see this transferred to capital reserves at the end of the year in 2014.

Water rates for the Commission to member municipalities would remain unchanged at \$2.03 per cubic metre. The budget may have to be adjusted once the proposed rate from the City is confirmed.

The surplus does increase over 2013 budget by \$98,200. Any actual surplus would be added to the operating reserve as per policy. The surplus would also be used should there be any "true-up" charges.

Attached to this memo are the following budget documents:

1. 2014 Operating Budget – Summary (2 pages)
2. 2014 Water Rate Calculations – (2 pages)

**North Red Deer River Water Services Commission
2014 Water Rate Calculations**

2013 City of Red Deer Rate	\$ 1.230
2014 City of Red Deer Projected Rate	\$ 1.220
 % Change	 -0.81%

<u>Water Purchases</u>	<u>January</u>	<u>February</u>	<u>March to December</u>	<u>Total</u>
Lacombe	99,467	88,717	1,015,740	1,203,924
Ponoka	57,404	54,885	592,711	705,000
Blackfalds	46,240	43,176	525,741	615,157
Lacombe County	-	-		-
Ponoka County	550	550	4,329	5,429
Water Loss	2,200	2,200	15,600	20,000
 Subtotal	 205,861	 189,528	 2,154,121	 2,549,510

Price per m3	1.2300	1.2300	1.2200
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<u>Cost of Water</u>				
City	122,344.19	109,122.39	1,239,202.59	1,470,669.17
Ponoka	70,606.92	67,508.55	723,107.42	861,222.89
Blackfalds	56,875.08	53,106.48	641,404.34	751,385.90
Ponoka County	676.50	676.50	5,281.38	6,634.38
Water Loss	2,706.00	2,706.00	19,032.00	24,444.00
 Subtotal	 253,208.69	 233,119.92	 2,628,027.73	 3,114,356.34

Other Expenses (Includes Amortization)	<u>1,996,439.66</u>
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Total Operating Costs	5,110,796.00
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Less non-water Revenue	<u>168,050.00</u>
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Total Water Sale Revenue Required	4,942,746.00
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<u>Water Sales Required</u>				
City	201,917.64	180,096.30	2,061,951.85	2,443,965.79
Ponoka	116,530.12	111,416.55	1,203,203.33	1,431,150.00
Blackfalds	93,867.00	87,647.28	1,067,254.77	1,248,769.05
Ponoka County	1,116.50	1,116.50	8,787.87	11,020.87

Subtotal	413,431.26	380,276.63	4,341,197.82	5,134,905.71
Operating Surplus				192,159.71

Price per m3	\$ 2.0300	\$ 2.0300	\$ 2.0300
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Rate Increase	0.00%
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Budgets - Detail



Fiscal Year: 2014

Budget: PROVISIONAL BUDGET

Account Code	Account Name	Status	Priority	CC1	CC2	CC3	Amount
Activity ID			Quantity	Service %	Rate	Burden %	
06-1-47-35110	Water Sales - City of Lacombe						
1173		Y		1			
January Purchases		1	A	99467.00	-2.03	0.0000	-201,918
February Purchases		1	A	88717.00	-2.03	0.0000	-180,096
March to December Purchases		1	A	1015740.00	-2.03	0.0000	-2,061,952
							Activity Total :
							-2,443,966
							Account Total :
							-2,443,966
06-1-47-35120	Water Sales - Town of Ponoka						
1174		Y		1			
January Purchases		1	A	57404.00	-2.03	0.0000	-116,530
February Purchases		1	A	54885.00	-2.03	0.0000	-111,417
March to December Purchases		1	A	592711.00	-2.03	0.0000	-1,203,203
							Activity Total :
							-1,431,150
							Account Total :
							-1,431,150
06-1-47-35130	Water Sales - Town of Blackfalds						
1175		Y		1			
January Purchases		1	A	46240.00	-2.03	0.0000	-93,867
February Purchases		1	A	43176.00	-2.03	0.0000	-87,647
March to December Purchases		1	A	525741.00	-2.03	0.0000	-1,067,254
							Activity Total :
							-1,248,768
							Account Total :
							-1,248,768
06-1-47-35140	Water Sales - Ponoka County						
2413		Y		1			
January Purchases		1	A	550.00	-2.03	0.0000	-1,117
February Purchases		1	A	550.00	-2.03	0.0000	-1,117
March to December Purchases		1	A	4329.00	-2.03	0.0000	-8,788
							Activity Total :
							-11,022
							Account Total :
							-11,022
06-1-47-42200	Line Crossing Fee						
3753		Y		1			
Based on \$250 per applicant		1	A	0.00	0.00	0.0000	-1,000
							Activity Total :
							-1,000
							Account Total :
							-1,000
06-1-47-55100	Interest Revenue						
2566		Y		1			
Interest @1% on Bank Account		1	A	0.00	0.00	0.0000	-33,000
							Activity Total :
							-33,000
							Account Total :
							-33,000
06-1-47-55500	Rebates & Dividends						
2567		Y		1			
AADM&C		1	A	0.00	0.00	0.0000	-50
							Activity Total :
							-50
							Account Total :
							-50
06-1-47-85140	Lacombe County Contribution						
1176		Y		1			

Budgets - Detail



Fiscal Year: 2014

Budget: PROVISIONAL BUDGET

Account Code Activity ID	Account Name	Status	Quantity	Priority	CC1 Service % Rate	CC2 Burden %	CC3	Amount
2012 Contribution		1 A	0.00		0.00	0.0000		-67,000
Activity Total :								-67,000
Account Total :								-67,000
06-1-47-85150 1177	Ponoka County Contribution	Y		1				
2012 Contribution		1 A	0.00		0.00	0.0000		-67,000
Activity Total :								-67,000
Account Total :								-67,000
Class 1 Total :								-5,302,956
06-2-47-11110 1080	Board Wages-City of Lacombe	Y		1				
5 Meetings per Year		1 A	0.00		0.00	0.0000		1,750
Activity Total :								1,750
Account Total :								1,750
06-2-47-11120 1081	Board Wages-Town of Ponoka	Y		1				
5 Meetings		1 A	0.00		0.00	0.0000		750
Activity Total :								750
Account Total :								750
06-2-47-11130 1082	Board Wages-Town of Blackfalds	Y		1				
5 Meetings Per Year		1 A	0.00		0.00	0.0000		750
Activity Total :								750
Account Total :								750
06-2-47-11140 1083	Board Wages-Lacombe County	Y		1				
5 Meetings		1 A	0.00		0.00	0.0000		750
Activity Total :								750
Account Total :								750
06-2-47-11150 1084	Board Wages-Ponoka County	Y		1				
5 Meetings		1 A	0.00		0.00	0.0000		750
Activity Total :								750
Account Total :								750
06-2-47-21110 1085	Board Travel-City of Lacombe	Y		1				
2012 Budget		1 A	0.00		0.00	0.0000		500
Activity Total :								500
Account Total :								500
06-2-47-21120 1086	Board Travel -Town of Ponoka	Y		1				

Budgets - Detail



Fiscal Year: 2014
 Budget: PROVISIONAL BUDGET

Account Code Activity ID	Account Name	Status	Priority	Quantity	CC1 Service % Rate	CC2 Burden %	CC3	Amount
2012 Budget		1 A		0.00	0.00	0.0000		500
Activity Total :								500
Account Total :								500
06-2-47-21130 1087	Board Travel-Town of Blackfalds	Y			1			
2012 Budget		1 A		0.00	0.00	0.0000		500
Activity Total :								500
Account Total :								500
06-2-47-21140 1088	Board Travel-Lacombe County	Y			1			
2012 Budget		1 A		0.00	0.00	0.0000		500
Activity Total :								500
Account Total :								500
06-2-47-21150 1089	Board Travel-Ponoka County	Y			1			
2012 Budget		1 A		0.00	0.00	0.0000		500
Activity Total :								500
Account Total :								500
06-2-47-21170 1090	Travel-Administration	Y			1			
Travel & Expenses		1 A		0.00	0.00	0.0000		0
Activity Total :								0
Account Total :								0
06-2-47-21400 6	Membership Fees	Y			1			
AADM&C		1 A		0.00	0.00	0.0000		200
Activity Total :								200
Account Total :								200
06-2-47-21500 7	Postage & Freight	Y			1			
Postage & Handling		1 A		0.00	0.00	0.0000		50
Freight/Courier		1 A		0.00	0.00	0.0000		100
Activity Total :								150
Account Total :								150
06-2-47-21700 8	Telephone - Office	Y			1			
Commission Administrator Cell		1 A		0.00	0.00	0.0000		305
Activity Total :								305
Account Total :								305
06-2-47-21701 1167	Telephone - Operations	Y			1			
Monitoring Cell Phones (\$702 per month)		1 A		0.00	0.00	0.0000		8,424



Fiscal Year: 2014

Budget: PROVISIONAL BUDGET

Account Code	Account Name	Status	Priority	CC1	CC2	CC3	Amount
Activity ID		Quantity	Service %	Rate	Burden %		
On Call Cell Phone		1	A	0.00	0.00	0.0000	660
Activity Total :							9,084
Account Total :							9,084
06-2-47-23000	Management Fees						
9			Y	1			
Mgt - Jan to Jun		1	A	0.00	0.00	0.0000	24,600
Mgt - July to Dec		1	A	0.00	0.00	0.0000	25,602
Activity Total :							50,202
Account Total :							50,202
06-2-47-23100	Accounting and Auditor Fees						
1104			Y	1			
Auditor - Based on Contract		1	A	0.00	0.00	0.0000	8,900
Activity Total :							8,900
Account Total :							8,900
06-2-47-23200	Legal Fees						
1091			Y	1			
Legal Fees		1	A	0.00	0.00	0.0000	500
Activity Total :							500
Account Total :							500
06-2-47-23900	Other Professional Services						
1092			Y	1			
Alberta First Call		1	A	0.00	0.00	0.0000	4,772
Other		1	A	0.00	0.00	0.0000	800
Water Testing		1	A	0.00	0.00	0.0000	2,800
Actuator Valve Replacement (4)		1	A	0.00	0.00	0.0000	30,000
Activity Total :							38,372
Account Total :							38,372
06-2-47-25300	Equipment Repair & Maintenance						
1170			Y	1			
Repair & Maintenance		1	A	0.00	0.00	0.0000	7,500
Activity Total :							7,500
Account Total :							7,500
06-2-47-25301	SCADA Maintenance						
1169			Y	1			
SCADA Maintenance (\$900/month)		1	A	0.00	0.00	0.0000	10,800
Activity Total :							10,800
Account Total :							10,800
06-2-47-26200	Building Rent						
14			Y	1			
Rent		1	A	0.00	0.00	0.0000	0
Activity Total :							0
Account Total :							0

Budgets - Detail



Fiscal Year: 2014

Budget: PROVISIONAL BUDGET

Account Code Activity ID	Account Name	Status	Priority	Quantity	CC1 Service % Rate	CC2 Service % Rate	CC3 Burden %	Amount
06-2-47-27400 10	Insurance & Bond Premiums							
Insurance		Y A		1 0.00	1 0.00		0.0000	5,500
Activity Total :								5,500
Account Total :								5,500
06-2-47-34200 19	Administration							
Acct - Jan to June		Y A		1 0.00	1 0.00		0.0000	4,590
Acct - Jul to Dec		A		0.00	0.00		0.0000	4,776
Activity Total :								9,366
Account Total :								9,366
06-2-47-35100 1171	Purchase of Water							
January to February Purchases		Y A		1 395389.00	1 1.23		0.0000	486,328
March to December Purchases		A		2154121.00	1.22		0.0000	2,628,028
Activity Total :								3,114,356
Account Total :								3,114,356
06-2-47-35200 1168	Operations							
Operation Expenses		Y A		1 0.00	1 0.00		0.0000	96,300
Activity Total :								96,300
Account Total :								96,300
06-2-47-51000 11	Miscellaneous Expenses							
Miscellaneous		Y A		1 0.00	1 0.00		0.0000	500
Activity Total :								500
Account Total :								500
06-2-47-51100 3089	Meeting Supplies							
Commission Meetings		Y A		1 0.00	1 0.00		0.0000	250
Activity Total :								250
Account Total :								250
06-2-47-51400 12	Office Supplies							
Paper/Forms etc.		Y A		1 0.00	1 0.00		0.0000	250
Activity Total :								250
Account Total :								250
06-2-47-52400 1761	General Materials & Supplies							
		Y A		1 0.00	1 0.00		0.0000	500
Activity Total :								500
Account Total :								500



Fiscal Year: 2014
 Budget: PROVISIONAL BUDGET

Account Code Activity ID	Account Name	Status	Quantity	Priority	CC1 Service % Rate	CC2 Burden %	CC3	Amount
06-2-47-54400 1166	Utilities-Electricity	Y			1			
Meter Stations		1 A	0.00		0.00	0.0000		5,000
Activity Total :								5,000
Account Total :								5,000
06-2-47-56400 2568	Valves	Y			1			
Repairs		1 A	0.00		0.00	0.0000		5,000
Activity Total :								5,000
Account Total :								5,000
06-2-47-83100 1763	Debenture Interest	Y			1			
Laon No. 4000001 (\$2,000,000 loan)		1 A	0.00		0.00	0.0000		72,493
Loan No. 4000002 (\$17,000,000)		1 A	0.00		0.00	0.0000		612,965
Activity Total :								685,458
Account Total :								685,458
06-2-47-83200 1172	Debenture Principal	Y			1			
Loan No. 4000001 (\$2,000,000)		1 A	0.00		0.00	0.0000		61,031
Loan No. 4000002 (17,000,000)		1 A	0.00		0.00	0.0000		528,412
Activity Total :								589,443
Account Total :								589,443
06-2-47-99000 3090	Amortization	Y			1			
		1 A	0.00		0.00	0.0000		465,610
Activity Total :								465,610
Account Total :								465,610
Class 2 Total :								5,110,796
Fund 06 Total :								-192,160

44 Accounts
 44 Activities
 62 Transactions
Grand Total : -192,160

Report Options Budget Status : Active Budget Type : PV Year : 2014 Periods : All
 Account From : 06-1-47-????? To 06-2-47-????? Priorities : All



ENVIRONMENTAL SERVICES

October 22, 2013

Michael Minchin, Commission Administrator
North Red Deer River Water Services Commission
c/o City of Lacombe
5432 – 56 AVE
Lacombe AB T4L 1E9

Dear Mr. Minchin,

**Re: North Red Deer River Water Services Commission
2014 Water Supply Rates**

We have recently evaluated our water rate and financial models and have tentatively established rates for 2014, subject to Council approval. Please be advised that the unit rate for the supply of water under the Water Supply Agreement with the North Red Deer River Water Services Commission (NRDRWSC) is expected to decrease to \$1.22 per cubic metre, effective March 1, 2014.

The NRDRWSC rate was calculated on a cost of service basis, utilizing the principles set out in the American Water Works Association manuals of practice. The price was derived using an estimated volume of 2,501,900 cubic metres as per your email dated May 6, 2013, which is a 3% decrease over the forecast 2013 volume of 2,570,000. The 2014 rate is a decrease of 1% below the 2013 rate of \$1.23

As per the Water Supply Agreement, we will prepare a “true-up” reconciliation following our 2014 year-end to develop an actual cost per cubic metre based on actual costs and supply volumes. We will then issue an invoice or credit if the actual unit cost is more than 10% above or below that used during the course of the year.

Yours truly,

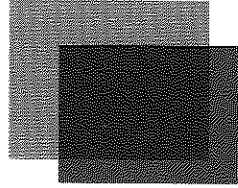
A handwritten signature in black ink, appearing to read 'Tom Warder'.

Tom Warder, P. Eng.
Environmental Services Manager

sm/

c. Water Superintendent
Development Services Director
Environmental Services Office Supervisor

You're invited.



BEST
MANAGED
CANADIAN
COMPANIES
Platinum member

7 d.



We're having a member appreciation event.

Thursday, November 14, 2013
Holiday Inn & Suites, Red Deer
37471 Hwy 2, South Gasoline Alley
Red Deer, Alberta

Join Servus staff, members of the Executive Leadership Team and Board of Directors for a casual evening of beverages and appetizers. Drop in and visit us anytime between 5 and 8pm.

RSVP to Ann Zacharias by November 6, 2013
at 403.342.9200 ext 29825 or rsvp.rdevents@servus.ca.



feel good about your money.