

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
August 26, 2013

In Attendance: Mayor Steve Christie, Chairperson, City of Lacombe
Mayor Larry Henkelman, Vice Chairperson, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Cliff Soper, Lacombe County
Michael Minchin, Corporate Services Director, Lacombe, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant, Lacombe

Others Present: Norma MacQuarrie, CAO, City of Lacombe
Jordan Thompson, Engineer Manager, Lacombe, NRDRWSC Engineering
Terry Hager, County Commissioner, Lacombe County
Corinne Newman, CAO, Town of Blackfalds

Regrets: Reeve Gord Svenningsen, Ponoka County

Call to Order:

Chairperson Christie called the meeting to order at 9:04 am.

1. Adoption of the Agenda:

MOVED by Mayor Stol that the agenda for August 26, 2013 be adopted as presented.

CARRIED

2. Adoption of the Minutes:

MOVED by Councillor Soper that the minutes for May 27, 2013 be adopted as presented.

CARRIED

3. Reports

Operator's Report

Mr. Thompson discussed the recent activities.

In summary:

- Responded to 667 Alberta One Call Locate requests; 268 – May; 165 -June; 160 –July; 74 – August 1 – 14.
- Operations responded to a leaking actuator valve in Blackfalds, and an underperforming actuator valve at Lucas.
- Water samples were conducted and the results came back fine.
- Replacement of the actuator valves will cost around \$7,600 each. The cost for replacement to be considered at budget time. Will be replacing the valve at Lucas this year and the others will be done next year.

Financial Report

Mr. Minchin presented a financial report.

In summary:

- July water consumption is on budget.
- Started preplanning for value replacement.
- Have not started line marking, there is money in the budget for this project

MOVED by Mayor Stol to accept the reports as information.

CARRIED

4. Old Business:

EVRAZ – request for water service

- Mr. Minchin advised the Commission that he has followed up with both the City of Red Deer and Evraz regarding the water request. There are some discrepancies between the two parties. A letter will be sent to Evraz advising them that once an agreement has been reached with the City of Red Deer to contact the Commission to proceed.

5. New Business:

Operation and Administration Contract

Mr. Minchin presented a letter from Lacombe County advising the Commission that they are in the process of installing utility services to an area west of the Town of Blackfalds as per their Joint Economic Area Agreement and are seeking confirmation that water delivered to the industrial is taken from the County's allocation. Mr. Minchin added that currently the County is not being supplied water by the Commission.

The Town of Blackfalds is requesting the Commission to approve under clause 3(iii) the resell of water outside of its boundaries.

MOVED by Councillor Stol to accept the request from Blackfalds to resell water outside its boundaries to Lacombe County subject to the following conditions:

1. *The County, the Town of Blackfalds, and the Commission to enter into a memorandum of understanding.*
2. *The Town will be responsible to the Commission for the purchase and payment of all water used.*
3. *Should the area be annexed by the Town, the water will then come from the Town allocation.*
4. *This reallocation is not to be considered the County's connection to the regional line and the County will be required to maintain its annual administration and debt servicing cost funding to the Commission.*
5. *The Commission will provide no funding towards the construction of these services as there is no direct connection to the regional line.*

CARRIED

6. Next Meeting:

Wednesday, November 6, 2013 at 9 am, City of Lacombe Council Chambers.

7. Adjournment:

MOVED by Councillor Soper to adjourn this Meeting at 9:25 am.

CARRIED

Chairperson

Administrator