

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
December 16, 2013

In Attendance: Mayor Steve Christie, City of Lacombe
Mayor Rick Bonnett, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County
Councillor Mark Matejka, Ponoka County
Michael Minchin, Corporate Services Director, Lacombe, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant, Lacombe

Others Present: Corinne Newman, CAO, Town of Blackfalds
Brad Watson, CAO, Town of Ponoka
Jordan Thompson, Engineering Manager
Chris Huston, Utilities Manager, City of Lacombe

Call to Order:

Chair Christie called the meeting to order at 9:03 am.

1. Adoption of the Agenda:

MOVED by Mayor Bonnett that the agenda for December 16,, 2013 be adopted as presented.

CARRIED

2. Adoption of the Minutes:

MOVED by Mayor Stol that the minutes for November 6, 2013 be adopted as presented.

CARRIED

3. Reports

Chairman's Report

Nothing to report at this time.

Chair Christie thanked the Commission for their hard work and dedication over the past year, and then wished them all a very Merry Christmas and a Happy New.

Operator's Report

Mr. Thompson discussed the recent activities.

In summary:

- Responded to 602 Alberta One-Call Locate requests; 354 – October; 216 -November; 32 – December 1 - 15.
- Operations staff was called out to repair a leaking ball valve at Broadway Reservoir (Blackfalds).

- The “on-the-shelf” drawing and specification package should be received by December 20th from Stantec.

Administrator Report

Mr. Minchin presented the Administrators report.

In summary:

- Evraz matter – have not heard anything as of yet, from the City of Red Deer or Evraz.
- Commission is working to provide the Town of Blackfalds and the Lacombe County with a MOU for water sales.
- The audit process has started. The Auditors will be here the third week of February.
- Financial – 3rd Quarter. Water sales have exceeded projection. The Commission will see an \$80-90 surplus in Operation surplus at the end of the year.

MOVED by Councillor Wigmore to accept the reports as information.

CARRIED

4. Old Business:

- Nothing at this time

5. New Business:

2014 Budget

Mr. Minchin advised the Commission that he has received no comments back from the municipalities regarding the 2014 operational budget. Nothing has changed from the 2014 provisional budget presented at the November 6th meeting.

MOVED by Councillor Wigmore to accept the 2014 Operation and Capital Budget as presented.

CARRIED

Recognition Presentation

Chair Christie present an award to retiring Commission Members Cliff Soper and Gord Svenningsen and thanked them for their time and commitment to the Commission.

Former Commission Member Larry Henkelman was unable to attend.

6. Next Meeting:

Monday, April 14, 2014 at 9 am, City of Lacombe Council Chambers.

7. Adjournment:

MOVED by Mayor Stol to adjourn this Meeting at 9:17 am.

CARRIED

Chairperson

Administrator