

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
December 8, 2014

In Attendance: Mayor Steve Christie, City of Lacombe
Mayor Rick Bonnett, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County
Councillor Mark Matejka, Ponoka County
Michael Minchin, NRDRWSC Administrator
Jennifer Peterson, Administrator Assistant

Others Present: Norma MacQuarrie, CAO City of Lacombe
Rachel Kunz, CAO Town of Ponoka
Preston Weran, Director of Infrastructure, Town of Blackfalds
Jordan Thompson, Engineering Manager, City of Lacombe
Chris Huston, Utilities Manager, City of Lacombe

1. Call to Order:

Chair Christie called the meeting to order at 9:05 am.

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for December 8, 2014 be adopted as presented.

CARRIED

3. Adoption of the Minutes:

MOVED by Mayor Stol that the minutes for November 3 2014 be adopted as presented.

CARRIED

4. Reports

Operator's Report

Mr. Thompson discussed the recent activities.

In summary:

- Responded to 40 Alberta One-Call Locate requests for November, expecting about the same for December.
- Wolf Creek's actuator value needed to be reprogrammed by Summit Valve.
- Lucas UPS battery backup has been replaced with a new one.
- A 10 inch waterline of the City of Lacombe blew out about 3800 cubic meters of water. Contractor to pay for the loss to the City.

Administrator Report

Mr. Minchin presented the Administrator's report.

In summary:

- Red Deer is using a new water rate model to calculate water rates. The changes are more cosmetic and presentation based. The mechanics remain unchanged.
- The Commission received the True-up for 2013 and received a significant refund.
- The meeting in April the Commission will discuss the 5 year budget. Red Deer is showing big fluctuations in their 5 year plan from 5%-9%.
- There will be no rate increase for municipalities for 2015

Mr. Minchin presented the Financial Interim report.

In summary:

- Water sales in most communities are above targeted sales for the year.
- The actual sale for 2014 will be used as the estimated amount for 2015

Chairman's Report

Nothing to report at this time.

MOVED by Mayor Bonnett to accept the reports as information.

CARRIED

5. Information

2015 Water Supply Rate Notification – City of Red Deer

Mr. Minchin advised the Commission that the new water rates from Red Deer will take effect on March 1, 2015. There will be a \$0.03 per cubic metre increase.

MOVED by Councillor Matejka to accept the reports as information.

CARRIED

6. Old Business:

2015 Commission Operating & Capital Budget

Mr. Minchin shared that he has not received any objections to the proposed 2015 Operating Budget from the partnering municipalities and asked that the Commission approve the 2015 Operating and 2015 Capital Budget as presented.

MOVED by Councillor Wigmore to approve the 2015 Operating and Capital Budget as presented.

CARRIED

7. New Business:

True-up 2013 Supply Year

Mr. Minchin explained to the Commission the process on how the True-up is calculated.

- It is determined by matching-up expenses with value of sales. No payment until it true up exceeds 10% variance. This goes both ways.
- Administration will be recommending that the true revenue be transferred to the operating reserve. Reserves have almost reached the capped amount of 1 million dollars.
- Water sales are up due to a dry summer in 2014 and more customers on line in 2014. Blackfalds added 300-400 homes in 2014 and are expecting the same for 2015.

MOVED by Mayor Stol to accept as information.

CARRIED

8. Next Meeting:

Monday, April 13, 2015 at 9 am, City of Lacombe Council Chambers.

9. Adjournment:

MOVED by Mayor Bonnett to adjourn this Meeting at 9:24 am.

CARRIED

Chairperson

Administrator