

North Red Deer River Water Services Commission



Organizational & Regular Meeting Agenda

Date:	November 6, 2023	Time:	9:00 am
Location:	COUNCIL CHAMBERS LACOMBE AB		
Invitees:	<p>Members: Mayor Grant Creasey, City of Lacombe – Director Mayor Jamie Hoover, Town of Blackfalds – Director Councillor Clayton Nelson, Town of Ponoka – Director Councillor John Ireland, Lacombe County – Director Councillor Mark Matejka, Ponoka County – Director</p> <p>Others: Jordan Thompson, NRDRWSC Manager Sandra Lund, CAO, Town of Ponoka Myron Thompson, CAO, Town of Blackfalds Matthew Goudy, CAO, City of Lacombe Peter Hall, CAO, Ponoka County Tim Timmons, County Manager, Lacombe County Preston Weran, Director of Infrastructure and Property Services, Town of Blackfalds Senior Manager Tracey McKinnon, City of Lacombe Manager Amber Mitchell, City of Lacombe Manager Chris Huston, City of Lacombe Manager Angela Smith, City of Lacombe Operator Matt Sawitsky, City of Lacombe Legislative Coordinator, Denise Bellabono, City of Lacombe</p> <p>Guests: Chief Desmond Bull, Louis Bull Tribe Councillor Jaclyn Bull, Louis Bull Tribe Infrastructure Director Trevor Larocque, Louis Bull Tribe Engineer John Mahon, WSP Water/Wastewater Engineer Adam Kuenbahr, Indigenous Services Canada</p>		
Recorded by:	Iwa Post - Administrative Assistant NRDRWSC		
	1. Call to Order by Manager		
	2. Adoption of Organizational Agenda		
	3. Organizational Agenda		
	3.1 Annual Elections		
	3.1.a Call for nominations of Chair		

3.1.b Election of Chair

New Chair of Commission assumes Chairing of Meeting

3.1.c Call for nominations of Vice-Chair

3.1.d Elections of Vice Chair

3.2 2023/2024 Scheduling of Meetings

4. Adoption of Regular Meeting Agenda

5. Adoption of Minutes

5.1 Regular Meeting Minutes – September 18, 2023

6. Presentation

6.1 Louis Bull Tribe Introduction to NRDRWSC

7. Reports

7.1 Administration

7.2 Chair

8. New Business / Emergent Items:

8.1 2024 Proposed Operating and Capital Budget

8.2 2004 Water Rate Bylaw 1st Reading

9. In Camera

9.1 Legal (FOIP Section 24) - Discussion

10. Next Meeting Date:

December 4, 2023 at 9:00 am in Council Chambers, City of Lacombe (*Tentative*)

11. Adjournment

Request For Decision

2024 Regular Meetings

Date: November 6, 2023

Prepared by: Iwalani Post, Administrator Assistant

Presented by: Jordan Thompson, CAO



PURPOSE:

To propose regular Commission meeting dates for 2024.

ACTION/RECOMMENDATION:

THAT the Commission approves the Regular Commission Meeting dates for 2024 as presented.

ISSUE ANALYSIS:

Per the Commission's [Bylaw 1](#), section 4.5, the Board, by resolution, may establish the date and number of Regular Meetings held during a year; however, there shall be not less than two (2) Regular Meetings per year.

The administration recommends that the Board approves the 2023/2024 Commission meeting dates below and that any additional meetings be scheduled as required.

- December 4, 2023 at 9 AM
- April 1, 2024, at 9 AM
- June 17, 2024, at 9 AM
- September 16, 2024, at 9 AM
- November 4, 2024, at 9 AM (Organizational meeting and 2025 Budget)

Additional Commission meetings and special meetings may be scheduled at the Chair's discretion or upon written request by at least three Directors, with date, time or place changes with no less than 48 hours notice to Board members.

Meetings are open to the public and will be posted on the [NRDRWSC website](#). Unless otherwise notified, all meetings will be held at 9:00 AM in Council Chambers at City Hall, 5432 56 Avenue, Lacombe, AB.

ALTERNATIVES:

The Commission may choose to:

- A. Approve the Regular Commission Meeting dates for 2024 as presented.
- B. Approve the Regular Commission Meeting dates for 2024 with the following amendments: *[mover to specify amendments]*.
- C. Direct Administration how it wishes to proceed.

ATTACHMENTS: N/A

NORTH RED DEER RIVER WATER SERVICES COMMISSION
MEETING MINUTES
September 18, 2023

In Attendance: Mayor Grant Creasey, NRDRWSC Chair, City of Lacombe,
Councillor Clayton Nelson, NRDRWSC Vice-Chair, Town of Ponoka,
Councillor John Ireland, NRDRWSC Director Lacombe County
Mayor Jamie Hoover, NRDRWSC Director Town of Blackfalds

Others Present: Jordan Thompson, NRDRWSC CAO
Matthew Goudy, CAO, City of Lacombe
Sandra Lund, CAO, Town of Ponoka
Kim Isaak, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure and Property Services,
Town of Blackfalds
Tracey McKinnon, Senior Manager of Finance, City of Lacombe
Chris Huston, Manager of Utilities, City of Lacombe
Iwalani Post, Administrative Assistant, City of Lacombe

Guests: James Hobson, CFA, Portfolio Manager (*Remote*)
Charet Chahal, CFA, Portfolio Manager (*Remote*)
Stephen Weninger, Stantec Consulting Ltd. (*Remote*)

Regrets: Councillor Mark Matejka, Ponoka County
Amber Mitchell, Engineering Manager, City of Lacombe
Angela Smith, Regional Utilities Foreman, City of Lacombe
Tim Timmons, County Manager, Lacombe County
Michael Minchin, Director of Corporate Services, Lacombe County

1. Call to Order:

Chair Creasey called the meeting to order at 9:02 am.

2. Adoption of the Regular Meeting Agenda

MOVED by Mayor Hoover that the regular meeting agenda for September 18, 2023, be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of the Minutes:

3.1. Regular Meeting Minutes of June 19, 2023

MOVED by Councillor Ireland that the minutes for June 19, 2023, be adopted as amended.

CARRIED UNANIMOUSLY

4. Presentations

4.1. Expected Return Going Forward vs. Cost of Borrowing

Mr. Hobson and Mr. Chahal of CIBC Hobson Chahal Advisory Group, reported on the current and future outlooks of the investment market and the NRDRWSC portfolio.

MOVED by Vice-Chair Nelson that the presentation be accepted for information.

CARRIED UNANIMOUSLY

5. Reports

5.1. Administrator

CAO Thompson presented the Administration Report highlighting the start of the internal budget preparation process. It was noted that a delegation from Louis Bull Tribe would be attending the November 6th, 2023, meeting to discuss their water challenges and a possible future connection to the NRDRWSC system.

A letter was sent to the province outlining concerns with the proposed waterline extension grant agreement.

YTD Water volumes are higher than 2022 levels by 6.93%, revenues are higher than budgeted by 2.31% and expenses are 3.61% higher than budgeted due to legal fees, SCADA repairs, and higher than budgeted water purchased. The Commission has a YTD net deficit of approximately \$24K, and legal fees related to the system expansion are expected to be reimbursed through the grant.

A fall meeting is planned with member operators to discuss system, operations, reservoir maintenance, and training.

MOVED by Vice-Chair Nelson to accept the September 18, 2023 Administrator Report as information.

CARRIED UNANIMOUSLY

6. Old Business

7. New Business / Emergent Items

7.1. Cost of Borrowing and Paying Off Debentures

Sr. Manager McKinnon presented a report on the financial impact of paying off debentures using the available cash balance. Paying off debentures is not recommended as the investment outlook is more financially favourable now.

MOVED by Councillor Ireland to accept the Cost of Borrowing and Paying Off Debentures Report as information.

CARRIED UNANIMOUSLY

8. In Camera:

MOVED by Vice-Chair Nelson to move In Camera at 9:43 am.

CARRIED UNANIMOUSLY

MOVED by Mayor Hoover that the Commission return to Open Meeting at 10:14 pm.

CARRIED UNANIMOUSLY

9. Next Meeting:

Monday, November 6th, 2023, at 9:00 am, City of Lacombe Council Chambers

Adjournment:

MOVED by Vice-Chair Nelson to adjourn the meeting at 10:15 am.

CARRIED UNANIMOUSLY

Chairperson

Administrator

Administration Reports



Administrative, Financial & Operational

Date: November 6, 2023

Presented by: CAO, Sr. Finance Manager, Operations Supervisor

ADMINISTRATIVE

- Developed the 2024 Capital and Operating budget for the Board's consideration.

Waterline Extension

- Revised grant agreement under review by Administration.

FINANCIAL

As seen in Table 1, overall, 2023 water volumes for January to September are higher by 3.55% than the actual 2022 levels for the same period.

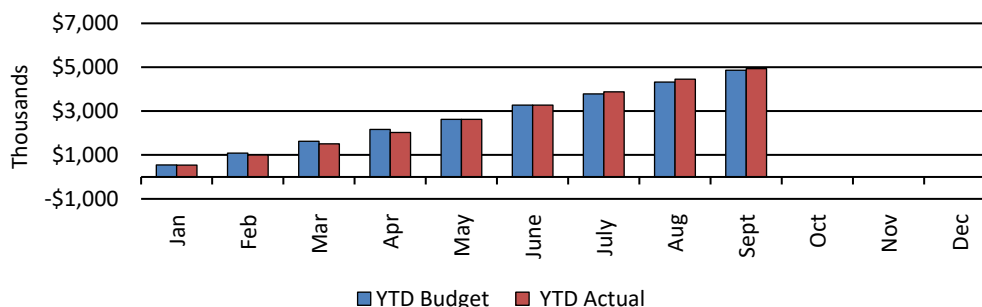
Table 1 - Water volumes (in cubic meters) - January to September

Member	2022	2023
City of Lacombe	960,270	982,344
Blackfalds	625,553	644,216
Lacombe County	44,148	53,286
Ponoka	531,956	558,546
Ponoka County	7,228	7,792
Total	2,169,155	2,246,184

Revenue

As of September, YTD (year to date) actual revenues are higher than the YTD budgeted revenues by \$73,952 or 1.50%

Revenue Actuals vs Budget YTD



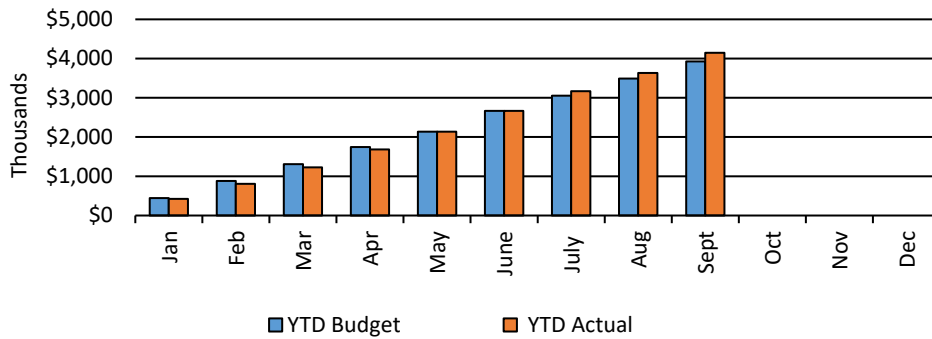
Expenses

As of September, the YTD actual expenses are higher than YTD budgeted expenses by \$221,576 or 5.34%. Expenses over budget include:

- 52K of Legal fees relating to the water system expansion expected to be offset by grant revenue.

- Water Purchases from CRD \$139K due to higher than budgeted water purchased.
- A later-than-usual meter read by CRD which means the CRD invoice includes a weeks' worth of consumption not yet billed to members.
- SCADA Maintenance is over budget by 36K.

Expenses Actuals vs Budget YTD

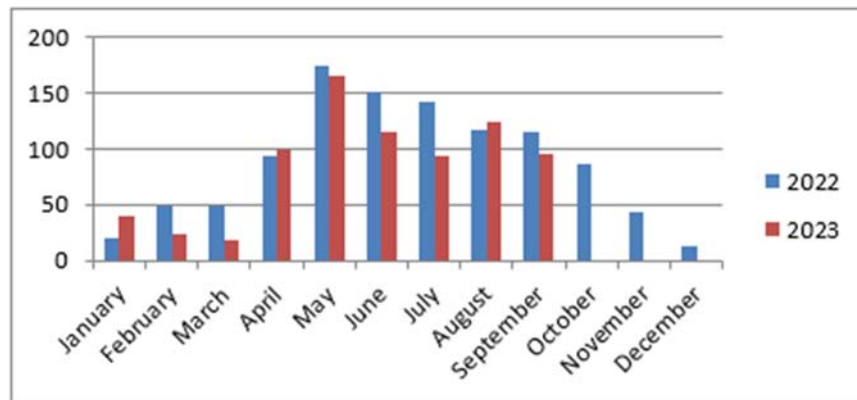


Surplus/Deficit

As of September 2023, the Water Commission has a YTD net deficit of approximately \$147K. Legal Fees related to the water system expansion are expected to be covered by grants.

OPERATIONAL

Alberta One-Call Locate Requests:



September – 96 locates
 2022 = 1052 (2021 = 1048)
2023 to date = 775

Notable activities since the last report:

- Replaced the water meter at Blackfalds Railway.
- November AWWOA Water Week will have a presentation on the water meter vault relocation from the City of Red Deer and the NRDRWSC.

Upcoming Activities:

- Prep sites for winter, check heaters, dehumidifiers, and ensure unobstructed site access.

Request For Decision

2024 Operating & Capital Budget

Date: November 6, 2023

Prepared by: Jordan Thompson, CAO

Presented by: Jordan Thompson, CAO



PURPOSE:

To present the 2024 Operating and Capital Budgets for adoption.

ACTION/RECOMMENDATION:

1. THAT the Commission adopts the 2024 Operating Budget as presented.

AND

2. THAT the Commission adopts the 2024 Capital Budget as presented

ISSUE ANALYSIS:

Administration prepared the 2024 Operating Budget based on the 2024-2040 Financial Plan. The capital budget assumes the waterline extension project will advance to Phases 4 or 5 of the [Project Plan](#) in 2024.

FINANCIAL IMPLICATIONS:

Sales Volume

In 2024, overall water volumes are projected to remain the same as the 2022 projected year-end estimates, considering the historical population growth, and the consumption rate assumptions in the 2023-2025 Financial Plan. Compared to the 2023 budgeted sales volume, the proposed 2024 budget estimates the following sales volume adjustments:

- Town of Ponoka: +0.8%
- City of Lacombe: -1.0%
- Town of Blackfalds: -1.7%
- Lacombe County¹: +14.2%
- Ponoka County: -6.3%
- **Overall Volumes: -0.5%**

Annual Expenses

Board

This expense line includes Board remuneration and travel expenses.

The 2024 budget proposes a 5% increase over 2023, projecting additional waterline extension-related meetings in 2024.

¹ Lacombe County volumes are shown for information purposes only. The Commission bills the Town of Blackfalds and City of Lacombe for all volume that flows through their import meters to Lacombe County.

Administration

This expense line includes the Commission's management and administration contract with the City of Lacombe, insurance, other professional services, and miscellaneous office expenses. For the 2024 budget, Administration reallocated a portion of the City of Lacombe management/operations contract, previously included in this line, to "system operations." This reallocation is intended to more accurately align with the costs associated with the separate administration/management and operations activities. It also slightly lowers the County's direct contribution amounts as operations costs are recovered through the water sales rate.

The 2024 budget proposes a 29% decrease over the 2023 budget.

System Operations

This expense line consists of the Commission's operations contract with the City of Lacombe, utilities, telephone, equipment repair/maintenance, valve maintenance, and SCADA.

The 2024 budget proposes a 28% increase over the 2023 budget due to general cost increases and the reallocation of administration/management and operations costs associated with the abovementioned activities.

Purchase of Treated Water

The City of Red Deer has not yet confirmed their 2024 water supply rate to the Commission. The 2024 budget assumes the average rate will be \$1.70/m³ starting February 1st, 2024 - seven cents higher than the 2023 average rate.

Administration projects the 2024 total water purchases from the City of Red Deer to be \$5.1M, which is 6.5% higher than the projected 2023 purchase costs.

Debt Payments

This expense line includes principal and interest payments on two capital debentures for the system's original construction. The payments are fixed year over year until the debentures mature in 2031.

Transfers to Reserves

The 2024 budget proposes minimal transfers to the capital reserves as the water sales rate to members is near the modelled cost of service rate. Capital reserve transfers are projected to increase significantly starting in 2031 when the Commission retires its original capital debt.

Revenues

Water Revenues

Administration recommends a 2024 water sale rate to members of **\$2.18/m³**.

As reported at the April 3rd, 2023 regular meeting, due to higher than predicted inflationary cost pressures (primarily the City of Red Deer water rate), the NRDRWSC sales rate to members should return to normal increases starting in 2024 to be in a net surplus position. **For the foreseeable future, members should expect to see a 1-3% rate increase year over year.**

For 2024, Administration is projecting total water sales of \$6.5M, 1.4% higher than predicted in the 2023 budget. This reflects an increase of approximately \$169K compared to the 2023 year-end projections.

Other Revenue and Interest

This revenue line includes fees charged to third parties for crossing agreements per the 'Fee for Line Crossing Policy.' It also includes interest revenue from investing the Commission's cash reserves in principle guaranteed investments permitted under the Municipal Government Act. The 2024 budget proposes higher interest revenue on the expectation from CIBC Wood-Gundy that 2024 returns will be higher in 2024.

County Contributions

As in prior years, the 2023 operating budget includes direct contribution payments from Lacombe County and Ponoka County, covering their portions of the annual administration costs (20% based on membership) and debt servicing costs (4.1% each based on the volume allocation in Bylaw 1). The rate model accounts for each County's portions of these costs paid for in the rate. The direct payment diminishes with more volume.

County Direct Contribution	2023 (Budget)	2024 (Budget)
Lacombe County	\$58,014	\$50,980
Ponoka County	\$71,357	\$71,811

Surplus Balance at Year-End

The 2023 budget projects the year-end total surplus balance to be \$8.6M, 2.3% lower than budgeted in 2023.

In 2023, the operating budget included a \$103K surplus being transferred to the capital reserve. Administration's 2023 year-end projection shows a \$44K deficit requiring a transfer from reserves. This is due to a higher-than-expected 2023 rate increase from the City of Red Deer, unplanned SCADA maintenance work that was required mid-year, and legal fees being temporarily carried by the Commission for the pending waterline extension. Administration is negotiating retroactive compensation for its outstanding waterline extension costs with Alberta.

Capital

The 2024 Capital Budget includes a \$125K expenditure, assuming the waterline extension project will advance to Phase 4 of the [Project Plan](#) in 2024. The proposed expenditure is offset fully by project grant funding.

ALTERNATIVES:

The Commission may choose to:

- A. ***[Recommended]*** THAT the Commission adopts the 2024 Operating Budget as presented.

AND

- B. ***[Recommended]*** THAT the Commission adopts the 2024 Capital Budget as presented.

OR

- C. ***[Alternative]*** THAT the Commission directs Administration to return the 2024 Operating Budget *[and/or Capital Budget]* with the following changes:
- *[Mover to specify changes]*

ATTACHMENTS:

- NRDRWSC 2024 Operating Budget, Forecast 2025-2027 – Table S1
- NRDRWSC 2024 Capital Budget, Forecast 2025-2040 – Table S2

Table S1
North Red Deer River Water Services Commission
2024 - 2040 Financial Model
2024 Operating Budget, Forecast 2025-2026

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	2023	2023	2024	2025	2026	2027
	Budget	Projected	Budget	Forecast	Forecast	Forecast
Sales Volume (m3)						
Town of Ponoka	715,952	731,557	721,668	723,294	726,911	730,545
City of Lacombe	1,311,052	1,295,752	1,297,511	1,313,375	1,333,076	1,353,072
Town of Blackfalds	882,293	836,216	867,635	905,231	946,934	990,448
Lacombe County	61,150	69,472	69,819	70,168	70,519	70,872
Wolf Creek Village (Ponoka Cnty)	9,460	8,820	8,864	8,908	8,953	8,998
Ermineskin Cree Nation	-	-	-	-	134,997	138,425
Total Sales	2,979,908	2,941,817	2,965,497	3,020,977	3,086,393	3,153,935
Annual Expense						
Operating Purposes						
Board	\$6,511	\$5,391	\$6,837	\$7,110	\$8,319	\$8,652
Administration (Mgt, Gen Srv, Prof Srv, Legal)	\$181,430	\$201,931	\$128,234	\$133,884	\$152,222	\$156,857
System Operations	\$239,094	\$311,330	\$305,830	\$320,907	\$380,637	\$392,711
Purchase of Treated Water						
Volume (m3)	3,027,586	2,988,886	3,012,945	3,069,313	3,272,932	3,345,038
Average Rate (/m3)	\$1.58	\$1.63	\$1.70	\$1.75	\$1.80	\$1.86
Expense	\$4,798,270	\$4,864,536	\$5,108,098	\$5,367,612	\$5,895,412	\$6,206,053
Total Operating Expense	\$5,225,305	\$5,383,188	\$5,548,999	\$5,829,513	\$6,436,590	\$6,764,273
Capital Purposes						
Debt Payments	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901
To Reserves (Restricted Surplus)	\$103,424	\$0	\$1,675	\$24,217	\$29,623	\$27,658
Total Capital Expense	\$1,378,325	\$1,274,901	\$1,276,576	\$1,299,118	\$1,304,524	\$1,302,560
Total Annual Expense	\$6,603,630	\$6,658,089	\$6,825,575	\$7,128,631	\$7,741,114	\$8,066,833
Rate to Members (/m3)						
Cost of Service Rate	\$2.02	\$2.08	\$2.10	\$2.16	\$2.23	\$2.29
Phase in to Cost of Service Rate	\$0.12	\$0.06	\$0.08	\$0.09	\$0.08	\$0.07
Sales Rate	\$2.14	\$2.14	\$2.18	\$2.25	\$2.31	\$2.36
			1.9%	3.2%	2.7%	2.2%

Table S1
North Red Deer River Water Services Commission
2024 - 2040 Financial Model
2024 Operating Budget, Forecast 2025-2026

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	2023	2023	2024	2025	2026	2027
	Budget	Projected	Budget	Forecast	Forecast	Forecast
Annual Revenue						
Sales to Members						
Town of Ponoka	\$1,532,138	\$1,565,532	\$1,573,236	\$1,627,413	\$1,679,164	\$1,724,087
City of Lacombe	\$2,805,652	\$2,772,910	\$2,828,573	\$2,955,094	\$3,079,405	\$3,193,249
Town of Blackfalds	\$1,888,108	\$1,789,502	\$1,891,445	\$2,036,769	\$2,187,418	\$2,337,458
Lacombe County	\$130,861	\$148,670	\$152,206	\$157,879	\$162,900	\$167,258
Wolf Creek Village (Ponoka Cnty)	\$20,244	\$18,875	\$19,323	\$20,044	\$20,681	\$21,234
Ermineskin Cree Nation	\$0	\$0	\$0	\$0	\$311,842	\$326,684
Total Member Sales	\$6,377,002	\$6,295,489	\$6,464,784	\$6,797,198	\$7,441,410	\$7,769,970
Non-rate Revenue						
Other Revenue	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Interest	\$98,232	\$170,000	\$237,000	\$205,000	\$170,000	\$170,000
Government Grants						
County Contributions	\$147,396	\$147,396	\$122,791	\$125,433	\$128,704	\$125,863
Transfer from Reserves	\$0	\$44,204	\$0	\$0	\$0	\$0
Total Non Rate Revenue	\$246,628	\$362,600	\$360,791	\$331,433	\$299,704	\$296,863
Total Revenue	\$6,623,630	\$6,658,089	\$6,825,575	\$7,128,631	\$7,741,114	\$8,066,833
Unrestricted Surplus	\$20,000	\$0	\$0	\$0	\$0	\$0
Surplus Balance at Year End						
Restricted Surplus						
Operating Reserve	\$613,543	\$613,543	\$613,543	\$613,543	\$613,543	\$613,543
Capital Reserve	\$4,688,648	\$4,559,716	\$4,561,391	\$4,585,608	\$4,615,230	\$4,642,889
	\$5,302,191	\$5,173,259	\$5,174,934	\$5,199,151	\$5,228,773	\$5,256,432
Unrestricted Surplus						
Operating	\$3,232,899	\$3,168,695	\$3,168,695	\$3,168,695	\$3,168,695	\$3,168,695
Capital	\$233,104	\$233,104	\$233,104	\$233,104	\$233,104	\$233,104
	\$3,466,003	\$3,401,799	\$3,401,799	\$3,401,799	\$3,401,799	\$3,401,799
Total Surplus	\$8,768,194	\$8,575,058	\$8,576,733	\$8,600,949	\$8,630,572	\$8,658,230

Table S1
North Red Deer River Water Services Commission
2024 - 2040 Financial Model
2024 Operating Budget, Forecast 2025-2026

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	2023	2023	2024	2025	2026	2027
	Budget	Projected	Budget	Forecast	Forecast	Forecast
<u>Debenture Debt</u>						
Annual Payments						
Interest	\$394,383	\$394,383	\$354,230	\$312,246	\$268,347	\$222,447
Principal	\$880,518	\$880,518	\$920,671	\$962,655	\$1,006,554	\$1,052,455
Total Payments	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901
Average Interest Rate	4.509%	4.509%	4.509%	4.509%	4.509%	4.509%
Debt Principal Owing at Year End	\$8,083,791	\$8,083,791	\$7,163,120	\$6,200,465	\$5,193,911	\$4,141,457
Debt Limit						
Statutory Debt Limit (2 x Revenue)	\$13,247,259	\$13,227,770	\$13,651,150	\$14,257,262	\$15,482,228	\$16,133,666
Actual Debt	\$8,083,791	\$8,083,791	\$7,163,120	\$6,200,465	\$5,193,911	\$4,141,457
% of Debt Limit Used	61%	61%	52%	43%	34%	26%
Annual Debt Servicing Limit						
Statutory Limit (35% of Rev)	\$2,318,270	\$2,314,860	\$2,388,951	\$2,495,021	\$2,709,390	\$2,823,392
Annual Payments	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901	\$1,274,901
% of Servicing Limit Used	55%	55%	53%	51%	47%	45%
<u>Liquidity</u>						
Annual Revenue	\$6,623,630	\$6,658,089	\$6,825,575	\$7,128,631	\$7,741,114	\$8,066,833
<u>Unrestricted Surplus Target</u>						
Proportion of Revenue	25%	25%	25%	25%	25%	25%
Amount	\$1,655,907	\$1,664,522	\$1,706,394	\$1,782,158	\$1,935,278	\$2,016,708
<u>Unrestricted Surplus</u>						
At Year End	\$3,232,899	\$3,168,695	\$3,168,695	\$3,168,695	\$3,168,695	\$3,168,695
Proportion of Revenue	49%	48%	46%	44%	41%	39%

Table S2
North Red Deer River Water Services Commission
2024 - 2040 Financial Model
2024 Capital Budget, Forecast 2025 - 2040

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	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2040
	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Capital Projects											
Asset Management	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Main Transmission System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Laterals											
Meter Replacement - Laterals 1, 3-9)		\$0			\$98,371						
Meter Replacement - Lateral 2				\$0	\$12,296						
SCADA	\$0	\$0	\$0	\$0	\$0	\$0	\$130,453	\$0	\$0	\$0	\$701,270
System Extension	\$125,000	\$2,000,000	\$37,327,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Expense	\$125,000	\$2,000,000	\$37,327,444	\$0	\$110,668	\$0	\$130,453	\$0	\$0	\$0	\$701,270
Capital Funding											
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Borrowing	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants	\$125,000	\$2,000,000	\$37,327,444	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
From Reserves (To Reserves)	\$-	\$0	\$0	\$0	\$110,668	\$0	\$130,453	\$0	\$0	\$0	\$701,270
Total Capital Funding	\$125,000	\$2,000,000	\$37,327,444	\$0	\$110,668	\$0	\$130,453	\$0	\$0	\$0	\$701,270
Capital Reserve Funds											
Additions	\$1,675	\$24,217	\$3,656,276	\$27,658	\$35,350	\$33,425	\$17,652	\$417,602	\$923,954	\$926,920	\$1,003,326
Withdrawals	\$0	\$0	\$0	\$0	(\$110,668)	\$0	(\$130,453)	\$0	\$0	\$0	(\$701,270)
Closing Balance	\$4,794,495	\$4,818,712	\$8,474,988	\$8,502,646	\$8,427,329	\$8,460,754	\$8,347,953	\$8,765,554	\$9,689,508	\$10,616,428	\$14,893,068

Request For Decision

2024 Water Rate Bylaw First Reading

Date: November 6, 2023

Prepared by: Jordan Thompson, CAO

Presented by: Jordan Thompson, CAO



PURPOSE:

To present the Water Rate Bylaw 3.8 for first reading, an amendment to the Commissions' Water Rate [Bylaw 3](#).

ACTION/RECOMMENDATION:

1. THAT the Commission gives first reading to Bylaw 3.8

ISSUE ANALYSIS:

Bylaw 3.8 proposes to amend the Commission's water rate to \$2.18/m³, consistent with the 2024 Operating Budget.

The Board will consider this bylaw's second and third readings at its December 4th meeting.

FINANCIAL IMPLICATIONS:

The rate amendment is required to balance the proposed 2024 Operating Budget as proposed.

ALTERNATIVES:

1. ***[Recommended]*** THAT the Commission gives first reading to Bylaw 3.8.

OR

2. ***[Alternative]*** THAT the Commission directs Administration to return the bylaw to a future meeting with the following amendments:
 - ***[mover to specify amendments]***.

ATTACHMENTS:

- 2024 Water Rate Bylaw 3.8

NORTH RED DEER RIVER WATER SERVICES COMMISSION

BYLAW 3.8

**BEING A BY-LAW OF THE BOARD OF DIRECTORS OF THE NORTH
RED DEER RIVER WATER SERVICES COMMISSION TO AMEND
COMMISSION BYLAW 3, THE 2016 WATER RATE BYLAW**

WHEREAS the North Red Deer Water Services Commission has been established by its members pursuant to Part 15.1 of the Municipal Government Act, RSA 2000, c. M-26; and

WHEREAS the Board of Directors of the North Red Deer Water Services Commission now wishes to make a Bylaw establishing the per unit rate to be charged for the sale of water to its member municipalities and customers;

WHEREAS the Board of Directors of the North Red Deer Water Services Commission approved Commission Bylaw 3 in 2016, as amended from time to time, to establish an annual utility rate, and the Board wishes to amend this Bylaw.

NOW THEREFORE the Board enacts the following:

1. Commission Bylaw 3 is hereby amended in the following manner:
 - a. Section 3 is deleted in its entirety and replaced with the following:

“3. The rate to be charged for the sale of potable water as of January 1, 2024 to members by the Commission is hereby set at \$2.18 per cubic meter of measured water.”

2. This bylaw comes into force upon final adoption.

Read a first time this ___ day of _____, 2023

Read a second time this ___ day of _____, 2023

Read a third time and adopted this ___ day of _____, 2023

CHAIR

MANAGER