

NORTH RED DEER RIVER WATER SERVICES COMMISSION
MEETING MINUTES
December 4th, 2023

In Attendance: Mayor Grant Creasey, NRDRWSC Chair, City of Lacombe
Councillor John Ireland, NRDRWSC Vice-Chair, Lacombe County
Councillor Clayton Nelson, NRDRWSC Director, Town of Ponoka
Mayor Jamie Hoover, NRDRWSC Director, Town of Blackfalds
Councillor Mark Matejka, Director, Ponoka County

Others Present: Jordan Thompson, NRDRWSC CAO
Matthew Goudy, CAO, City of Lacombe
Preston Weran, Director of Infrastructure and Property Services,
Town of Blackfalds
Tracey McKinnon, Senior Manager of Finance, City of Lacombe
Chris Huston, Manager of Utilities, City of Lacombe
Matt Sawitsky, Operator, City of Lacombe
Denise Bellabono, Legislative Coordinator, City of Lacombe
Iwalani Post, Administrative Assistant, City of Lacombe

Guests:

Regrets: Sandra Lund, CAO, Town of Ponoka
Peter Hall, CAO, Ponoka County
Kim Isaak, CAO, Town of Blackfalds
Tim Timmons, County Manager, Lacombe County
Michael Minchin, Director of Corporate Services, Lacombe County
Amber Mitchell, Engineering Manager, City of Lacombe
Angela Smith, Regional Utilities Foreman, City of Lacombe

1. Call to Order:

Chair Creasey called the meeting to order at 9:00 am.

2. Adoption of the Regular Meeting Agenda:

MOVED by Vice-Chair Ireland that the regular meeting agenda for December 4th, 2023, be adopted as amended.

CARRIED UNANIMOUSLY

3. Adoption of the Minutes:

3.1. Organizational & Regular Meeting Minutes of November 6th, 2023

MOVED by Councillor Nelson that the minutes for November 6th, 2023, be adopted as presented.

CARRIED UNANIMOUSLY

4. New Business / Emergent Items:

4.1. 2024 Water Rate Bylaw 2nd/3rd Reading

CAO Thompson presented the second and third reading of Bylaw 3.8, an amendment to Bylaw 3, for the 2024 Water Rate adjustment to members be set to \$2.18/m³, consistent with the 2024 Operating Budget.

MOVED by Vice-Chair Ireland that the Commission approve the second reading of Bylaw 3.8 as presented.

CARRIED UNANIMOUSLY

MOVED by Mayor Hoover that the Commission approve the third reading of Bylaw 3.8 as presented.

CARRIED UNANIMOUSLY

4.2. Chair Report – ECN Meeting at The Legislative Assembly of Alberta

Chair Creasey reported on the attendance of the Chair and CAO at the Legislative Assembly, as guests of the ECN, on December 1st. The meeting with the ECN representatives, Minister of Transportation, and Minister of Indigenous Relations included: discussions on the Commission's position as a neutral third-party contractor unprepared to exceed \$150K of project expenses without reimbursement; the ECN's desire to complete the waterline project with a request for the government to provide funds for an updated cost report. Chair Creasey and CAO Thompson confirmed the government's willingness to extend grant dollars to cover Commission expenses to date (up to \$150K), and that the project will allow future water connection to the other four nations.

5. Next Meeting Date:

MOVED by Vice-Chair Ireland that the next Commission meeting date be set for April 8th, 2024, due to the holiday on April 1st, 2024.

CARRIED UNANIMOUSLY

6. Adjournment:

MOVED by Councillor Nelson to adjourn the meeting at 9:18 am.

CARRIED UNANIMOUSLY

Chairperson

Administrator