

NORTH RED DEER RIVER WATER SERVICES COMMISSION
MEETING MINUTES
December 16, 2024

In Attendance: Mayor Grant Creasey, NRDRWSC Chair, City of Lacombe
Mayor Jamie Hoover, NRDRWSC Vice-Chair, Town of Blackfalds
Councillor John Ireland, NRDRWSC Director, Lacombe County
Councillor Clayton Nelson, NRDRWSC Director, Town of Ponoka
Councillor Mark Matejka, NRDRWSC Director, Ponoka County

Others Present: Jordan Thompson, NRDRWSC Manager, City of Lacombe
Sandra Lund, CAO, Town of Ponoka
Matthew Goudy, CAO, City of Lacombe
Tim Timmons, County Manager, Lacombe County
Preston Weran, Director of Infrastructure and Planning Services, Town of Blackfalds
Amber Mitchell, Engineering Manager, City of Lacombe
Chris Huston, Manager of Utilities, City of Lacombe
Iwalani Post, NRDRWSC Executive Assistant, City of Lacombe

Guests: Joe Ireland, P.Eng, Civil Engineer, Stantec Consulting Ltd.
Todd Simenson, P.Eng, FEC, FSS (Hon), ENV SP, Project Manager, Stantec Consulting Ltd.

Regrets: Peter Hall, CAO, Ponoka County
Kim Isaak, CAO, Town of Blackfalds
Michael Minchin, Director of Corporate Services, Lacombe County
Tracey McKinnon, Manager of Finance, City of Lacombe
Angela Smith, Regional Utilities Foreman, City of Lacombe
Matt Sawitsky, Operator, City of Lacombe
Denise Bellabono, Legislative Coordinator, City of Lacombe

1. Call to Order:

Chair Creasey called the meeting to order at 9:00 am.

2. Adoption of the Regular Meeting Agenda:

MOVED by Councillor Ireland that the regular meeting agenda for December 16, 2024, be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of the Minutes:

3.1. Regular Meeting Minutes of November 4, 2024

MOVED by Councillor Nelson that the minutes for November 4, 2024, be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentations

5. Reports:

5.1. Regional Water/Wastewater Commissions Forum

Manager Thompson presented a verbal report on the Regional Commissions Forum attended by Chair Creasey and Manager Thompson. Topics presented at the Forum included rate models, the challenges with hub facilities, long-term financial planning, droughts, water licensing, and ongoing collaboration. Minister McIver and Minister Dreeshan were in attendance for the first hour.

Manager Thompson noted that the City of Red Deer has tentatively scheduled the water rate general information meeting for January 20th. Manager Thompson will be attending along with representatives from the South Commission, Sylvan Lake Commission and Red Deer County.

6. New Business / Emergent Items:

6.1. Second/Third Reading 2025 Utility Rate Bylaw

Manager Thompson presented for second and third reading of Bylaw 3.9, an amendment to the Commission's Water Rate Bylaw 3, for the 2025 Water Rate to members be set to \$2.45/m³, consistent with the 2025 Operating Budget.

MOVED by Vice-Chair Hoover that the Commission give second reading to Bylaw 3.9.

CARRIED UNANIMOUSLY

MOVED by Councillor Nelson that the Commission give third reading to Bylaw 3.9.

CARRIED UNANIMOUSLY

6.2. Officer Elections Policy

Manager Thompson presented the Officer Elections Policy 12 (2024) for adoption.

MOVED by Councillor Ireland that the Commission adopt the Officer Election Policy 12 (2024) as presented.

CARRIED UNANIMOUSLY

6.3. Water Conservation Policy - Draft

In response to the Board's resolution directing Administration to propose updates to Policy 6: Water Rationing, including steps to mitigate the impact of a possible multi-year drought, Manager Thompson presented a draft of the updated Water Conservation Policy for review by the Board, Commission Member CAOs, and City of Red Deer.

MOVED by Councillor Matejka that the Commission direct Administration to seek feedback on the draft Water Conservation Policy from Member CAOs and the City of Red Deer.

CARRIED UNANIMOUSLY

7. Correspondence:

7.1. Water Availability Engagement

Manager Thompson submitted correspondence from Environment and Protected Areas regarding a water availability engagement opportunity where they are seeking input from the Water Sharing Agreement participants.

8. In Camera

9. Next Meeting:

Thursday, February 20th, 2025, at 9:00 am, City of Lacombe Council Chambers.

Adjournment:

MOVED by Councillor Ireland to adjourn the meeting at 9:34 am.

CARRIED UNANIMOUSLY

ORIGINAL SIGNED

Chairperson

ORIGINAL SIGNED

Manager