

**NORTH RED DEER RIVER WATER SERVICES COMMISSION**  
**MEETING MINUTES**  
**June 21, 2021**

**In Attendance:** Mayor Grant Creasey, City of Lacombe  
Councillor Ken Wigmore, Lacombe County Councillor  
Councillor Mark Matejka, Ponoka County  
Mayor Richard Poole, Town of Blackfalds  
Councillor Clayton Nelson, Town of Ponoka  
Denise Bellabono, Administrative Assistant

**Others Present:** Jordan Thompson, NRDRWSC Administrator  
Sandra Lund, CAO, Town of Ponoka  
Tim Timmons, County Manager, Lacombe County  
Matthew Goudy, CAO, City of Lacombe (Remote)  
Tracey McKinnon, Senior Manager, City of Lacombe (Remote)  
Amber Mitchell, Manager, City of Lacombe (Remote)

**Guest:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.  
Robert Jenkins, R. Jenkins Consulting Ltd.

**Regrets:** Myron Thompson, CAO, Town of Blackfalds  
Preston Weran, Director of Infrastructure, Town of Blackfalds  
Michael Minchin, Director of Corporate Services, Lacombe County  
Charlie Cutforth, CAO, Ponoka County

**1. Call to Order:**

*Chair Creasey called the meeting to order at 8:50 am.*

**2. Adoption of the Agenda:**

*MOVED by Councillor Wigmore that the agenda for June 21, 2021, be adopted as presented.*

*CARRIED UNANIMOUSLY*

**3. Adoption of the Minutes:**

*MOVED by Mayor Poole that the minutes for May 17, 2021, be adopted as presented.*

*CARRIED UNANIMOUSLY*

## 4. Presentation

### 4.1. Retiring of Mayor Rick Bonnett

Chair Creasey presented to Mayor Bonnett for his retirement from the Commission a painting from a local artist to commemorate him as a long-time member of the Commission.

## 5. Reports

### 5.1. Administrator

CAO Thompson presented the Administration's report to the Commission. Highlights of the report were a meeting with the Town of Blackfalds regarding the population and land demand analysis report, capacity rates, and that the Commission licensed allocation maybe sooner than anticipated by 2045.

*MOVED by Councillor Wigmore that the Commission accept the June 21, 2021 reports as information.*

*CARRIED UNANIMOUSLY*

## 6. Old Business

### 6.1. Bylaw 1.1

CAO Thompson presented Bylaw 1.1 that addresses the four initial issues of changes to the Municipal Government Act, contemplation of extension of the system, the need to address financial considerations that arose during the review, and a review of voting provisions for first reading. The proposed amendments were outlined in detail with supporting rationale in an attached report prepared by Mr. Jenkins.

*MOVED by Councillor Wigmore that the Commission give first reading to Bylaw 1.1 with the following amendments to be prepared prior to 2<sup>nd</sup> reading:*

- *Add a new provision to allow Alternate Directors*
- *Change the flat fee in Clause 10.1 to \$25,000*

*CARRIED UNANIMOUSLY*

## 7. New Business / Emergent Items:

## 8. Correspondence

8.1. 2020 True-Up Agreement

A correspondence letter from the City of Red Deer was received confirming no true-up payment is required per the Water Supply Agreement.

*MOVED by Councillor Wigmore that the Commission direct administration to bring back alternatives to amend the True-Up er Water Supply agreement with the City of Red Deer.*

*CARRIED UNANIMOUSLY*

**9. Next Meeting:**

Monday, September 13, 2021 at 9:00 am, Lacombe County Council Chambers

*CARRIED UNANIMOUSLY*

**4. Adjournment:**

*MOVED by Councillor Wigmore to adjourn the meeting at 9:44 am.*

*CARRIED UNANIMOUSLY*

Original Signed  
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Chairperson

Original Signed  
\_\_\_\_\_  
Administrator